

# **GOPHER STATE CHEVYS CONSTITUTION & BYLAWS**

## **Article I - Name**

Gopher State Chevys

## **Article II - Purpose**

The purpose of this organization, hereafter referred to as the 'club' shall be to unite its members in the mutual interest of restoration, preservation and enjoyment of Chevrolet vehicles with a focus on 1955 thru 1972 Chevrolet cars and trucks.

## **Article III – Club Affiliation**

This club is affiliated with Eckler's Classic Chevy International as a local chapter of the Late Great Chevy division.

## **Article IV – Club Membership**

### **Membership Requirements**

- Membership is open to all persons (without discrimination) who have an interest in Chevrolet cars and trucks. Ownership of a Chevrolet is not required.

It is encouraged but not required that members of this club be members of Classic Chevy International.

Club members shall receive a membership number and card, voting privileges, monthly newsletter, participation in club events and the right to run for elected office with one or more years of membership in the club.

Dues shall be reviewed and assessed annually by the club Board of Directors. They shall be posted in the newsletter by December.

Membership shall be renewed yearly and payable on or before April 1<sup>st</sup>.

All unpaid member's rights and privileges shall be terminated after April 1<sup>st</sup> and reinstated upon payment of dues.

Dues shall be prorated for new members joining between May and September.

For members joining the club between October 1<sup>st</sup> and March 31<sup>st</sup> the normal annual dues shall be collected and considered paid thru the subsequent year.

Club membership includes spouse and minor members of the immediate family.

For voting purposes, each member and spouse shall each have one vote in club decisions.

- Club merchandise must be paid for at the time the order is placed to receive club merchandise.

## **Article IV – Club Membership cont.**

### **Member - Resignation and Expulsion**

#### **Resignation**

- If an officer resigns or is unable to continue, the club Board of Directors

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shall select a replacement for the remainder of their term.

## **Expulsion:**

- A member or officer failing to adhere to the policies set forth in this document or has conduct detrimental to the best interests of the club shall be subject to expulsion from the club.
- The member shall have the right to submit their position to the board and membership before a decision for expulsion is decided.

Member expulsion shall be decided by the majority of the voting membership.

Officer expulsion shall also require a majority vote by the Board of Directors.

Any refund of dues or monies the club owes the member shall be returned.

If not present, the member or officer shall be given written notice of the club decision to their address on record.

## **Member Committees**

- Committee positions shall be created by the Club Board to assist in the management of club activities.

Committees shall be designated and formed, depending on the member(s) availability to serve on them. Member support of the committees shall dictate the activities of the club.

Possible committees may be, but should not be limited to, “membership”, “club history”, “car shows & cruises”, “social events”, “club equipment & merchandise” and “club website”.

Committees shall report to one or more club Board Members as necessary.

## **Article V - Club Membership Meetings**

### **ANNUAL MEETING**

- The annual meeting of the club shall be held at the October meeting for the purpose of annual reports of officers and committees and such other business as the club officers deem necessary.

At two (2) year intervals a ballot shall be setup for the upcoming election of officers in November.

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### **MONTHLY MEETING**

- All general membership meetings shall be held on the third Thursday of the month at a time and place designated in the monthly newsletter.
- No monthly meeting shall be held on a national holiday weekend, but may be re-scheduled on the Thursday before or after the scheduled date.

All monthly meetings shall begin at 7:00pm or adjusted by a consensus of the officers and membership.

For voting purposes, a quorum shall be defined as a majority of the total members attending a club meeting.

Members shall not handle themselves or their driving in an irresponsible manner in conjunction with club meetings or events as defined in Article V of this document. Order of business shall be according to “Roberts Rules of Order”, so long as they do not contradict this Constitution & Bylaws.

- The order of business for all meetings of the club is as follows:
  1. Call to order

Introduction of guests or potential and/or new members

Reading and approval of minutes of last meeting

Old business

New business

Adjournment

### **SPECIAL MEMBERSHIP MEETINGS**

- Special meetings may be called at the discretion of the President, four or more Officers and/or at the request of five (5) or more members.

Any decisions resulting from a special meeting must be brought before a general membership meeting.

### **Article VI – Club Board Members**

The elected officers (Board Members) shall consist of 1) **President**, 2) **Vice President**, 3) **Secretary**, 4) **Treasurer**, 5) **Public Relations**, 6) **Newsletter Editor**, 7) **Social/Events Chair** and 8) **Membership Chair**.

- The club officers shall be elected by the club voting membership to serve for a period of (2) years commencing in January and ending in December of the second year.

Nominations for officers shall be open in August (of a voting year) for election at the November meeting. A slate of candidates shall be finalized by the October meeting.

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Members unable to attend the November voting meeting may vote by mail, e-mail or by a ballot placed on the website. Ballots must be received by commencement of the November meeting.

### **Article VI – Club Board Member - Duties**

#### **PRESIDENT:**

- The President shall be the chief officer of this club and shall preside over all general membership meetings.
- The President shall also supervise the club equipment and merchandise and/or the committee designated to do so.

#### **VICE PRESIDENT:**

- The Vice President shall act as the President in the absence of the President. The Vice President shall become the President if the office becomes vacant, until the Board selects a replacement for the remainder of the term of office.
- The Vice President shall supervise the car show committee and report to the President and membership of the club.

#### **SECRETARY:**

- The Secretary shall record and maintain all proceedings of club and reply to all correspondence.

The Secretary shall also maintain and attendance record for each meeting of the club.

#### **TREASURER:**

- The Treasurer shall have custody of all club securities and shall keep a full and accurate record of all receipts and disbursements.
- The Treasurer shall deposit all money, securities and other valuable effects in the name of the club.

The Treasurer shall disburse the funds of the club as directed by the officers and the membership, taking proper vouchers for such disbursements, and shall report to the officers and the membership at the regular monthly meetings.

The Treasurer shall coordinate new and renewal memberships with the Membership Chairman and the Newsletter Editor and shall work with the Membership Chairman to deposit club dues providing a record of member dues status.

#### **PUBLIC RELATIONS/AFFAIRS:**

- The Public Relations / Affairs officer shall take charge of any promotional affairs of the club and will work with the Board Members to promote club events that they may organize.

The Public Relations/Affairs officer shall contact the media as necessary to promote the club events.

The Public Relations/Affairs officer shall work with the Membership Chairman to promote new membership.

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### **NEWSLETTER EDITOR:**

- The Newsletter Editor shall publish a monthly newsletter to include as a minimum the following information:
  - Minutes of the previous meeting as provided by the club secretary.

Information for upcoming club activities.

A list of club officers and phone numbers.

The location and time of the next meeting.

### **SOCIAL / EVENTS CHAIRMAN:**

- The Social & Events Chairman shall communicate club activities with the Newsletter Editor for publication in the newsletter.

The Social / Events Chairman shall be responsible for club activities as follows:

- Dining and entertainment venues.

Cruises to car shows or car conventions.

Club cruises ie - fall leaf cruises etc.

Picnics & other outdoor activities.

Garage tours.

All club organized events not mentioned above.

- The Social/Events Chairman shall be responsible for the following as applicable:
  - Scheduling.

Route mapping to destinations.

Reservations for the above items as necessary.

### **MEMBERSHIP CHAIRMAN:**

The Membership Chairman shall coordinate all club membership responsibilities as necessary per the following:

- Solicitation of new members in association with the Public Relations Chairman.

Welcome and introduce new members at a club meeting and/or in the club newsletter and website.

Receive and disposition club Membership Application Forms for the club roster.

Collection of club dues.

Coordinate new members and membership renewals with the Treasurer and the Newsletter Editor.

Keep and publish an accurate and up to date club membership roster.

Work with the Treasurer to deposit membership dues and provide deposit documentation and an accounting record of member dues status to the club Treasurer.

The Treasurer shall also deposit the club dues into the club bank account, providing a record to the Membership Chairman of member status.

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## **Article VII – Club Board of Directors**

- The Board of Directors shall consist of the Officers and past President. The past President shall serve as Chairman of the Board.

## **Article VIII – Club Board of Directors - Duties**

- The duties of the Chairman of the Board shall include, but not be limited to, presiding over the Board meetings.
- The Board of Directors shall meet twice annually to establish and confirm the direction of the club.

## **Article IX - Amendments to the Constitution and Bylaws**

Any member in good standing may propose in writing at the general membership meeting, amendments to the Constitution and Bylaws.

## **Dates/details of approval and revision:**

### **March 26, 1982**

This Constitution and Bylaws were approved and adopted by a two-thirds vote of the membership of this association present at a meeting held on the 26<sup>th</sup> day of March, 1982.

### **April 18, 1991**

This updated Constitution and Bylaws were approved by majority vote of the membership of this association present at a meeting held on the 18<sup>th</sup> day of April, 1991.

### **March 16, 2000**

This revised Constitution and Bylaws were approved by majority vote of the membership of this association present at the meeting of March 16, 2000.

Amendment 1; April 20, 2000 Article II & X revised and approved.

Revision; March 16, 2000 Amendment 1; 4/20/2000

### **December 3, 2009**

This revised Constitution and Bylaws submitted to Bylaws committee for review.

Revision: January 21, 2010

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**December 17, 2009**

This revised Constitution and Bylaws submitted to club membership for review.

**January 21, 2010**

This revised Constitution and Bylaws were approved by a majority vote of the members of this club present.